



University of Stuttgart
Germany

Application Manual

Winter Semester 2021/22

International Master of Science Programs

INFOTECH

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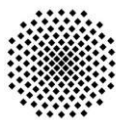


Table of Contents

Introduction	3
Part 1 Registration with C@MPUS Step 01 / Access the portal.....	4
Step 02 / Language Setting	5
Step 03 / Registration access.....	6
Step 04 / Account creation	7
Step 05 / Create a new applicant account	8
Step 06 / Completion of registration.....	9
Step 07 / Log in.....	10
Part 2: Application to the Study Program Step 08 / Account – Change Password.....	11
Step 09 / Online Application – Start of Course.....	12
Step 10 / Online Application – Select degree program.....	13
Step 11 / Online Application – Personal Data	14
Step 12 / Online Application – Correspondence address.....	15
Step 12-1 / Online Application – Permanent home address	16
Step 13 / Online Application – Higher education entrance qualification	17
Step 13-1 / Online Application – Academic Background.	18
Step 14 High School Diploma / Bachelor Degree Certificate	19
Step 15 Transcript of Records	20
Step 16 Supplementary Form / Adjunct.	21
Step 17 Cumulative Grade Point Average	22
Step 18 Grading System.	23
Step 19 Curriculum Vitae.	24
Step 20 Certificates of Additional Degrees	25
Step 21 Proof of English Language Skills.....	26
Step 22/ Online Application – Overview	27
Step 23 / Online Application – Confirmation.....	29
Step 24 / Online Application – Application status.	30



Introduction

In December 2014, the University of Stuttgart launched a new Campus Management System called C@MPUS. Admitted and registered students have access with their student account (st123456@stud.uni-stuttgart.de) to the following services:

- download and print your certificate of enrollment
- change their postal address
- view semester fees and the status of payment for the re-registration

BUT, before you are able to use these services, you need to be admitted and become registered as a student at the University of Stuttgart.

In order to become a registered student and apply for the Master of Science in Information Technology, we have provided you with this manual. Three important parts are covered:

Part 1: How to register with C@MPUS

Part 2: How to apply for a study program

Part 3: How to enroll at the university (only relevant for admitted students. For the moment in progress)

Technical Requirements

In order to submit your application successfully you should have some basic devices at your disposal:

- A computer with Internet access
- A printer and a scanner in order to upload all required documents.

Furthermore, consider that each document **must not exceed 1 MB.**

In order to achieve this file size, please follow these few suggestions:

- Use small-size pictures and graphics in your files, preferably JPG, PNG and PDF
- If the file is still too big, reduce the final size of your PDF using e.g. <http://smallpdf.com>

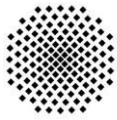
Indications

Please follow indications in order to register successfully. There are indications right in the text next to the field you have to fill, further information are to be found clicking on the blue *i* or on the blue highlighted links.

VERY IMPORTANT:

While you are working with C@MPUS, **please never go back in your browser** because then you have to start over again. Always use the *Back* button in C@MPUS in case you want to go back.

Let's get started.

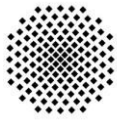


PART 1 REGISTRATION WITH C@MPUS

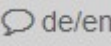
STEP 01 / ACCESS THE PORTAL

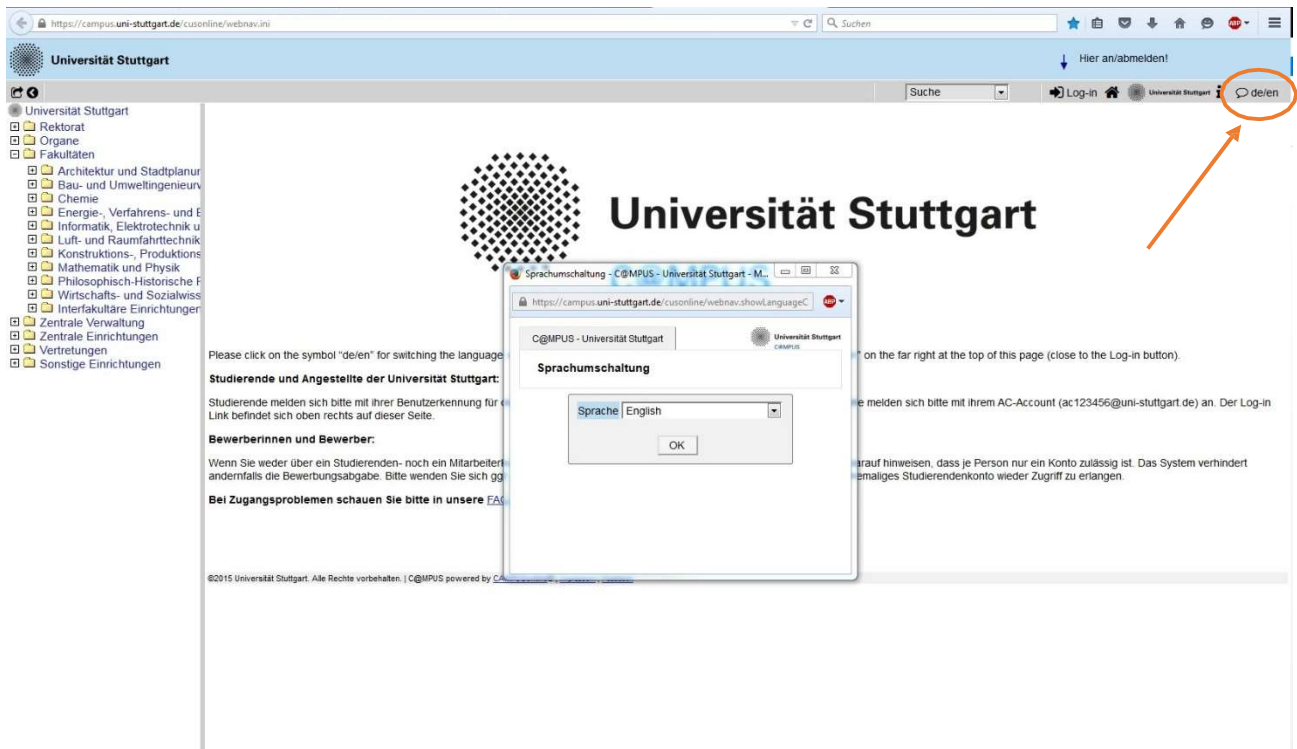
Please follow the link (<https://campus.uni-stuttgart.de>) to access the C@MPUS portal.

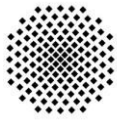
The screenshot shows the C@MPUS portal homepage. The browser address bar displays <https://campus.uni-stuttgart.de/cusonline/webnav.ini>. The page header includes the University of Stuttgart logo and name, a search bar, and a language selector (de/en). A left sidebar contains a navigation menu with categories like 'Rektorat', 'Organe', 'Fakultäten', and 'Zentrale Einrichtungen'. The main content area features the University of Stuttgart logo and the 'C@MPUS' title. Below this, there is a language instruction: 'Please click on the symbol "de/en" for switching the language settings from German to English in C@MPUS. You find the symbol "de/en" on the far right at the top of this page (close to the Log-in button).'. A section titled 'Studierende und Angestellte der Universität Stuttgart:' provides login instructions for students and staff. Another section, 'Bewerberinnen und Bewerber:', offers information for applicants. A link 'Über dieses System' is also present. The footer contains copyright information: '©2015 Universität Stuttgart. Alle Rechte vorbehalten. | C@MPUS powered by C@MPUSOnline® | Impressum | Feedback'.



STEP 02 / LANGUAGE SETTING

Once you access the portal, make sure the language is set to English, if you do not speak German. If you find German as default, please hover your mouse to the upper right corner, click on the speech balloon in the grey toolbar  and select English.





STEP 03 / REGISTRATION ACCESS

In order to start your registration, you have to click **Log-in** (please see orange circle). Although the sign is labeled as **Log-in**, it leads you to the registration of your first access.





STEP 04/ACCOUNT CREATION

First, you need to create an account! For that, look for *Applicants* (below in the second grey box) and click on **Create applicant account**.

https://campus.uni-stuttgart.de/cusonline/webnav.ini

Universität Stuttgart

log in/log out

Search

Log-in

Universität Stuttgart

de/en

C@MPUS V2.00

Log-in

User name

Password

Log in

Cancel

Forgot your password?

Registration

If you do not possess a C@MPUS login account (user name + password) yet, and you intend to apply for study at Stuttgart University, you at first have to register as applicant.

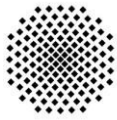
Applicants:

[Create applicant account](#)

System requirements

- Browser: [detailed information](#)
- JavaScript and cookies must be activated.
- Acrobat Reader 9.0 or newer version to view PDF files (available for Windows systems, Linux, MacOS X and Solaris).

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STEP 05 / CREATE A NEW APPLICANT ACCOUNT

Now you can enter your data in order to create a new applicant account.

Remember to use capital letters for the first letter of names, places, etc. and to separate words with space, not with comma. Otherwise, the system will not accept the data.

Please enter your last name and your first name(s) exactly as they are written in your passport. Your name(s) cannot be changed later on!

You can select a language default at the end, so that it will be already set for next application steps.

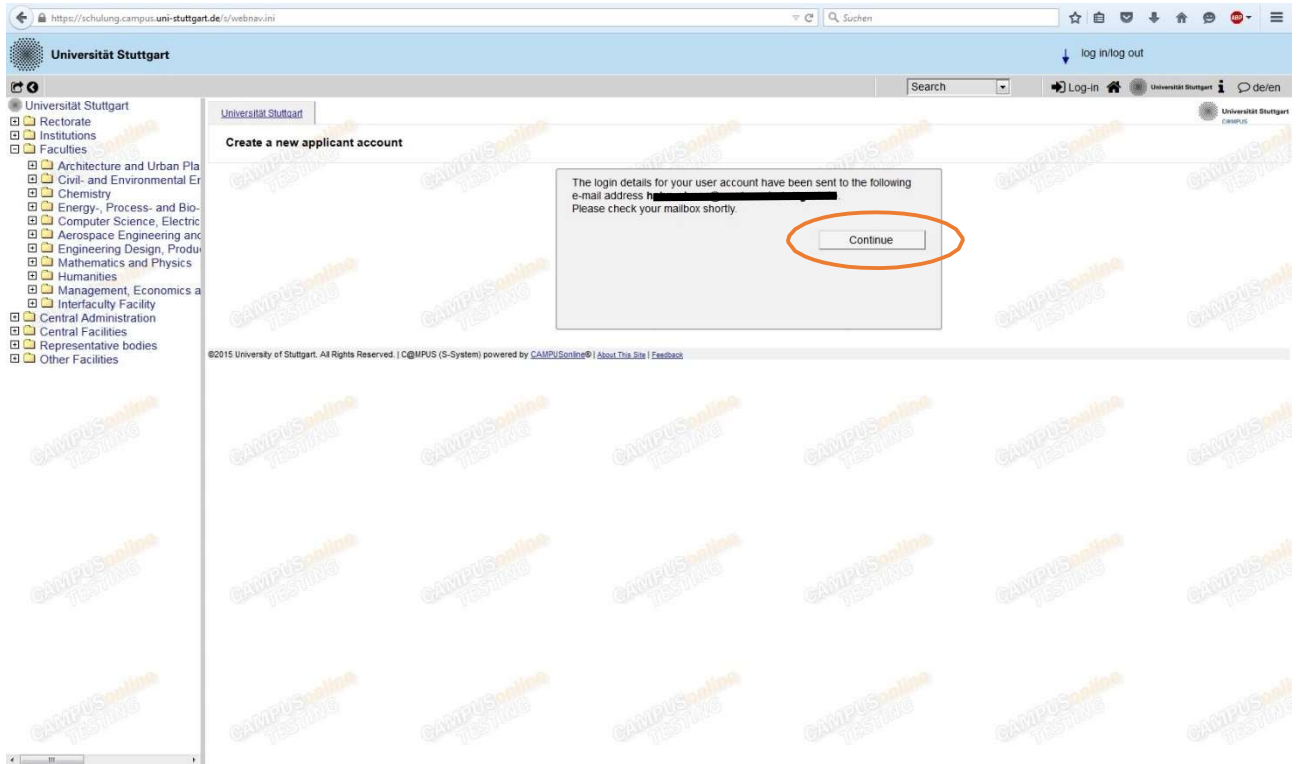
Continue by clicking on **Create applicant account**.

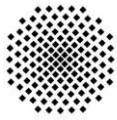
The screenshot shows the 'Create a new applicant account' page on the University of Stuttgart's online portal. The page is titled 'Create a new applicant account' and features a 'Personal data' form. The form includes fields for: Mr./Mrs./Ms. (dropdown), Last name, First name(s), Date of birth (with a calendar icon and 'Format: DDMYYYY'), Place of birth, Maiden name, Nationality (dropdown, currently set to 'Germany'), E-mail address, Repeat email, and Preferred language (dropdown, currently set to 'Englisch'). A 'Create applicant account' button is at the bottom of the form. Below the form, a 'Note' states: 'Please note that only one applicant account is permitted per student. If you already have an account, please use that account for your online application. Please enter your last name and your first name(s) exactly as they are written in your passport. Your name(s) cannot be changed later!'. The footer of the page reads: '©2015 University of Stuttgart. All Rights Reserved. | CAMPUS powered by CAMPUSonline® | About This Site | Feedback'.



STEP 06/ COMPLETION OF REGISTRATION

Now your registration is completed and your login password will be sent to the email address you provided. You might **continue** now.





STEP 07/LOG IN

Once you have gotten the email with your password you can login. Use the **email address** (you registered with) **as username** and the **password** you received to log in.

The screenshot shows the C@MPUS (S-System) V2.00 login page. The page has a header with the University of Stuttgart logo and navigation links. The main content area is divided into sections: 'Log-in', 'Registration', and 'System requirements'. The 'Log-in' section contains a form with 'User name' and 'Password' fields, a 'Log in' button, and a 'Forgot your password?' link. The 'Registration' section contains a text box explaining the registration process and a 'System requirements' section with links for browser, JavaScript, and Acrobat Reader. The page is watermarked with 'CAMPUSonline TESTING'.

Log-in

User name
Password

Log in Cancel

[Forgot your password?](#)

Registration

If you do not possess a C@MPUS (S-System) login account (user name + password) yet, and you intend to apply for study at Stuttgart University, you at first have to register as applicant.

- Applicants:
[Create applicant account](#)

System requirements

- Browser: [detailed information](#)
- JavaScript and cookies must be activated.
- Acrobat Reader 9.0 or newer version to view PDF files (available for Windows systems, Linux, MacOS X and Solaris).

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PART 2: APPLICATION TO THE STUDY PROGRAM

STEP 08 / ACCOUNT – CHANGE PASSWORD

The password that has been sent to you **is going to expire after 4 days**, so now you are required to change the password and create a new one.

Please, select your password according to the following criteria:

Required

- min. 8, max. 40 characters
- should differ from previous password by at least 3 characters
- minimum one letter and one digit
- may not contain your first name, last name, or user name

Recommended

- Use of special characters !#\$%&()*+,-./:;<=>?@[\\]^_{}~
- Parts of your first name or last name should not be used.
- Generally no parts of words should be used (more than three letters in a row), which may be found in (German or English) dictionaries.

You also need to choose a **security question** and **answer** (see lower part), in case you forget or lose your password. The security question has to contain more than 10 letters.

Please don't forget to **save**.

Universität Stuttgart

Applicants: Lea Skywalker

Search

Log-out

Universität Stuttgart

de/en

Shywalker Lea

Account - Change Password

Applicant

Your password is going to expire in 4 days.
You have not entered a security question or answer yet.

Current password: [password field]
New password: [password field]
Confirm new password: [password field]

Please, select your password according to the following criteria:

- Required
 - min. 8, max. 40 characters
 - should differ from previous password by at least 3 characters
 - minimum one letter and one digit
 - may not contain your first name, last name, or user name
- Recommendations
 - Use of special characters !#\$%&()*+,-./:;<=>?@[\\]^_{}~
 - Parts of your first name or last name should not be used either.
 - Generally no parts of words should be used (more than three letters in a row), which may be found in (German or English) dictionaries.

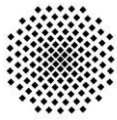
Security question: [text field] min. 10, max. 250 characters

Answer to security question: [text field] min. 10, max. 250 characters

Please, make sure that only you know the answer to the security question. In case you should forget your password the system will ask you your security question. By answering this question correctly you may then reset your password.

Save Cancel

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STEP 09 / ONLINE APPLICATION – START OF COURSE

This page shows the start of the course you are applying for. Wintersemester 2017/18 (winter term 2017/18) should be selected by default. Therefore please click **Continue** to go on with your application.

ONLINE APPLICATION[Help](#)[Support](#)

- **Start of course**
- [Select degree program](#)
- [Personal data](#)
- [Correspondence address](#)
- [Permanent home address](#)

Start of course

Please choose the semester for which you wish to apply at the University of Stuttgart. Please note that there are degree programs which might not be offered in every semester or for which you can only apply for a higher semester. Bachelor programs at the University of Stuttgart usually start in winter semester. International Master of Science programs only start in the winter semester.

Start of course

When applying, please consider the upper limit of

- max. 6 undergraduate programmes subject to NC for the first semester

If you exceed the upper limit with this application you may have to withdraw another application before you will be able to continue with this one.



STEP 10 / ONLINE APPLICATION – SELECT DEGREE PROGRAM

Please select:

Type of studies: **Master programme**

Degree program: **Information Technology**

Form of studies: **Consecutive master program**

and click on the **continue button**.

The screenshot shows the 'ONLINE APPLICATION' interface. On the left is a sidebar with a list of steps: 'Start of course', 'Select degree program' (highlighted), 'Personal data', 'Correspondence address', 'Permanent home address', 'Higher education entrance qualification', and 'Academic background'. The main area is titled 'Select degree program' and contains several dropdown menus and checkboxes. The 'Type of studies' dropdown is set to 'Master programme', and the 'Intended degree' dropdown is set to 'Master of Science'. The 'Degree program' dropdown is set to 'Information Technology'. Below these, the 'Entrance semester' is set to '1 - Enrolment limitation (local)'. The 'Form of studies' dropdown is set to 'Consecutive master program'. At the bottom of the main area, there are two checkboxes: 'I have already studied at a university/college before.' (checked) and 'I have already applied once for the selected degree program at Uni Stuttgart within the last year.' (unchecked). At the bottom of the form, there are three buttons: 'Cancel', 'Preview', and 'Continue'. The 'Continue' button is circled in red.

ONLINE APPLICATION [Help](#) [Support](#)

[Start of course](#)

- **Select degree program**
- [Personal data](#)
- [Correspondence address](#)
- [Permanent home address](#)
- [Higher education entrance qualification](#)
- [Academic background](#)

Select degree program

Type of studies: Master programme

Intended degree: Master of Science

Degree program: Information Technology

[Further information](#)

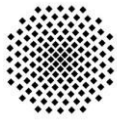
Entrance semester: 1 - Enrolment limitation (local)

Form of studies: Consecutive master program

☒ I have already studied at a university/college before.

☐ I have already applied once for the selected degree program at Uni Stuttgart within the last year.

Cancel Preview Back **Continue**



STEP 11 / ONLINE APPLICATION – PERSONAL DATA

Please check your personal data again. Here you can only choose your academic titles to appear before or after your name. Please be aware that you **can't change** your personal data **once you have hit the Continue button**. So please be cautious and double-check for spelling errors.

When you're done, click ***continue***.

The screenshot shows the 'ONLINE APPLICATION' interface. On the left is a sidebar with navigation links: 'Start of course', 'Select degree program', 'Personal data' (highlighted with a blue dot), 'Correspondence address', 'Permanent home address', 'Higher education entrance qualification', and 'Academic background'. The main area is titled 'Personal data' and contains the following fields:

- Academic degree in front of the name: Please select. (dropdown)
- First name: Ruth
- Last name affix: (empty)
- Last name: Apple
- All first names: Ruth
- Academic degree after the name: B.Sc. (dropdown)
- Date of birth: 17.11.1989
- Gender: Female (dropdown)
- Place of birth: Bangalore
- Country of birth: India (dropdown)
- Maiden name: (empty)
- 1st nationality: Belgium (dropdown)
- 2nd nationality: Please select... (dropdown)

At the bottom, there are three buttons: 'Cancel', 'Preview', and 'Continue'. The 'Continue' button is circled in red.



STEP 12 / ONLINE APPLICATION – CORRESPONDENCE ADDRESS

Please enter your current postal address. The University will communicate with you during the study period according to this address (**semester address**), so it has to be always up to date.

When you apply, you can enter any valid postal address you have at the moment of the application. It can be changed later on.

ONLINE APPLICATION[Help](#)[Support](#)

[Start of course](#)
[Select degree program](#)
[Personal data](#)
• **Correspondence address**
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)

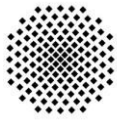
Correspondence address

Correspondence address (semester address)
c/o (if necessary)
Street and number
Postal Code/City
Country/State
Region
Telephone number
E-mail address

☐ My correspondence address (during the semester) is identical with my permanent home address.

CancelPreview

BackContinue



STEP 12-1 / ONLINE APPLICATION – PERMANENT HOME ADDRESS

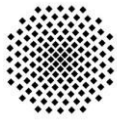
Please note: this step will only appear if your home address is not identical with your postal address. Please fill in this box too and ***continue***.

ONLINE APPLICATION[Help](#)[Support](#)

[Start of course](#)
[Select degree program](#)
[Personal data](#)
[Correspondence address](#)
• **Permanent home address**
[Higher education entrance qualification](#)
[Academic background](#)

Permanent home address

Home address
c/o (if necessary)
Street and number
Postal Code/City
Country/State
Region



STEP 13 / ONLINE APPLICATION – HIGHER EDUCATION ENTRANCE QUALIFICATION

Please select ***I have obtained a foreign higher education entrance qualification*** and ***continue***.

ONLINE APPLICATION[Help](#)[Support](#)

[Start of course](#)
[Select degree program](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)
• **Higher education entrance qualification**
[Academic background](#)

Higher education entrance qualification

Please enter what type of higher education entrance qualification you hold and when and where you have obtained it. More information: [Higher education entrance qualification](#)

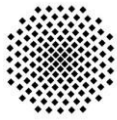
☐ I have a German higher education entrance qualification.

☒ I have obtained a foreign higher education entrance qualification. ⓘ

☐ Master craftspersons or persons with similar qualification are allowed to apply for every study program. ⓘ

Type	General qualification for university entrance
Name of certificate (original name)	Diplome van Secundaire Onderwijs 1 to 100 characters
Date of certificate	09.09.2009 Format: DD.MM.YYYY
Average grade (GPA)	63%
Name of school	Example1 1 to 100 characters
Location of school	Example2 1 to 100 characters
Country of school	Belgium
Region	Antwerpen

[Cancel](#)[Preview](#)[Back](#)[Continue](#)



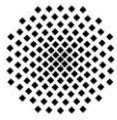
Step 13-1 / ONLINE APPLICATION – ACADEMIC BACKGROUND

By default, there are no entries. In order to enter your academic background, please go to **Add degree program** and edit data in the box (see orange frame in the second screenshot below):

Please click on “Add degree program” to open form below.

Under 'Status' you can enter your intermediate grade if you have not yet received your final grade for your Bachelor. Otherwise you can enter your final grade under 'Final Exam'.

Please don't forget to **save** in order to go on.



STEP 14 HIGH SCHOOL DIPLOMA / BACHELOR DEGREE CERTIFICATE

Please start with uploading your "High School Diploma" and click on the **Continue** button below. [Deadline High School Diploma: 15.02.2022](#)

ONLINE APPLICATION
[Help](#) [Support](#)

[Start of course](#)
[Select degree program](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)
Higher Education Entrance Qualification / High School Diploma
[Bachelor's Degree Certificate](#)
[Transcript of Records \(with the average grade\)](#)
[Supplementary Form](#)
[Cumulative Grade Point Average](#)
[Grading System](#)
[Curriculum Vitae](#)
[Certificates of Additional Degrees and Transcripts of Records](#)
[Proof of English Language Skills](#)

Higher Education Entrance Qualification / High School Diploma

Please upload your higher education entrance qualification.

Current document

Name	Type	Size [KB]	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, .pdf), if the file format is not stated otherwise in the description above. The maximum file size is 1 MB. In case uploading is not possible now, you can upload this document subsequently (by 15.02.2022 at the latest).

File
Browse...
No file selected.

Cancel Preview Back **Continue**

Please continue with uploading your "Bachelor Degree Certificate" and click on the **Continue** button below. Deadline for a [Conditional Admission: 31.03.2022](#) - [otherwise 15.02.2022](#)

ONLINE APPLICATION
[Help](#) [Support](#)

[Start of course](#)
[Select degree program](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)
[Higher Education Entrance Qualification / High School Diploma](#)
Bachelor's Degree Certificate
[Transcript of Records \(with the average grade\)](#)
[Supplementary Form](#)
[Cumulative Grade Point Average](#)
[Grading System](#)
[Curriculum Vitae](#)
[Certificates of Additional Degrees and Transcripts of Records](#)
[Proof of English Language Skills](#)

Bachelor's Degree Certificate

Please upload an officially translated (English) and certified copy of your Bachelor's degree certificate. If this is not available at the time of application, provide an official letter (English) of your university that you have finished your studies and that your degree certificate will be available only later. The degree certificate has to be provided at the time of enrollment, at the latest.

In case you have another university degree (e.g., Master or Diploma), or in case you have more than one university degree, please upload the degree certificate of the study which qualifies for the study program you are applying for currently. You can upload certificates of further studies on one of the following pages "Certificates of Additional Degrees and Transcripts of Records".

Only PDF files are accepted!

Further information is available via the following link:
<http://www.uni-stuttgart.de/infotech/application/index.html>

Current document

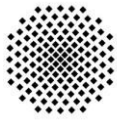
Name	Type	Size [KB]	Date
No document uploaded			

New document

Cancel Preview Back **Continue**

Only your Bachelor-Degree will be evaluated no matter if you have a second degree.

If your Bachelor Degree Certificate is not available yet, continue without uploading any documents. In case of admission ,you will get a "conditional admission letter" and will be able to hand in your certificate at enrolment.



STEP 15 TRANSCRIPT OF RECORDS

Please upload your document and click on the **Continue** button below.

ONLINE APPLICATION[Help](#)[Support](#)

[Start of course](#)
[Select degree program](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)
[Higher Education Entrance Qualification / High School Diploma](#)
[Bachelor's Degree Certificate](#)
• Transcript of Records (with the average grade)
[Supplementary Form](#)
[Cumulative Grade Point Average](#)
[Grading System](#)
[Curriculum Vitae](#)
[Certificates of Additional Degrees and Transcripts of Records](#)
[Proof of English Language Skills](#)

Transcript of Records (with the average grade)

Please upload an officially translated (English) and certified copy of your transcript of records. If this is not available at the time of application, please provide the most recent one. Provide the final transcript as soon as possible.

In case you have another university degree (e.g., Master or Diploma), or in case you have more than one university degree, please upload the transcript of records of the study which qualifies for the study program you are applying for currently. You can upload certificates of further studies on one of the following pages "Certificates of Additional Degrees and Transcripts of Records".

Only PDF files are accepted!

Further information is available via the following link:
<http://www.uni-stuttgart.de/infotech/application/index.html>

Current document

Name	Type	Size [KB]	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, .pdf), if the file format is not stated otherwise in the description above. The maximum file size is 5 MB. In case

Please note: The CGPA as well as the grading scale is crucial for evaluating your academic performance during the admission process. If this information has not been included in your transcript given by your University but is available on the web, please copy the link to that website in a PDF and upload the PDF document. Without a CGPA it will be very hard to evaluate your academic performance - please make sure to pay attention to that fact.

To open the "Adjunct" please click on the link given under 1)

Click on the link to access the webform and **fill out** the fields.

To convert the information as mentioned under 2)

Click on "Generate ADJUNCT PDF" **to convert** the entries of the webform in a **readable PDF-file**.

The screenshot shows a web application interface titled "ONLINE APPLICATION" with a "Help Support" link in the top right. On the left is a sidebar menu with links: "Start of course", "Select degree program", "Personal data", "Correspondence address", "Higher education entrance qualification", "Academic background", "entrance qualification for Master's programme", "Bachelor's Degree Certificate", "Transcript of Records (with Cumulative Grade Point Average CGPA)", "Supplementary Form" (highlighted with a bullet point), "Cumulative Grade Point Average", "Grading System", "Curriculum Vitae", "Certificates of Additional Degrees and Transcripts of Records", "Proof of English Language Proficiency", and "Proficiency". The main content area is titled "Supplementary Form" and contains the following text: "An application for the INFOTECH Master is only valid, once we receive the data from the Supplementary Form/Adjunct in addition to the C@MPUS Data." followed by "Please:" and two numbered instructions: "1) Fill in the following webform: [https://www.infotech.uni-stuttgart.de/application/infotech-adjunct-form](\"https://www.infotech.uni-stuttgart.de/application/infotech-adjunct-form\")" and "2) Click on \"GENERATE ADJUNCT PDF\". Save the filled-in form to your local disk and upload the PDF below." Below this is a "Note: Filling in the Adjunct is **not optional**. To avoid a premature rejection of your application you should complete the form." and "In case of doubts, an application manual can also be found on the INFOTECH Homepage in our Downloads Section: [https://www.infotech.uni-stuttgart.de/support/downloads/](\"https://www.infotech.uni-stuttgart.de/support/downloads/\")". Further down, it says "Further information is available via the following link: [https://www.infotech.uni-stuttgart.de/application/](\"https://www.infotech.uni-stuttgart.de/application/\")". At the bottom of the main area is a "Current document" label above a file upload area. At the very bottom of the page are three buttons: "Cancel", "Preview", and "Continue" (which is circled in red), along with a "Back" button.



STEP 17 CUMULATIVE GRADE POINT AVERAGE

Please upload your document and click on the Continue button below

ONLINE APPLICATION[Help](#)[Support](#)

[Start of course](#)
[Select degree program](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)
[Higher Education Entrance Qualification / High School Diploma](#)
[Bachelor's Degree Certificate](#)
[Transcript of Records \(with the average grade\)](#)
[Supplementary Form](#)
• **Cumulative Grade Point Average**
[Grading System](#)
[Curriculum Vitae](#)
[Certificates of Additional Degrees and Transcripts of Records](#)
[Proof of English Language Skills](#)

Cumulative Grade Point Average

Please upload a letter from your university stating and confirming your final Cumulative Grade Point Average (CGPA). If your final CGPA is not available at the time of application, please provide the most recent one.

The Cumulative Grade Point Average/Overall Average (CGPA) must be better than (value/best on scale) 70% of best-on-scale, e.g.
70%/100%
2.8/4
3.5/5
14/20
7/10
2.5/1.0 (for German marks).

In case you have another university degree (e.g., Master or Diploma), or in case you have more than one university degree, please upload the CGPA of the study which qualifies for the study program you are applying for currently.

Only PDF files are accepted!

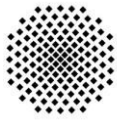
Further information is available via the following link:
<http://www.uni-stuttgart.de/infotech/application/requirements/index.html>

Current document

CancelPreview

BackContinue

Please note: The CGPA as well as the grading scale is crucial for evaluating your academic performance during the admission process. If this information has not been included in your transcript given by your University but is available on the web, please copy the link to that website in a PDF and upload the PDF document. Without a CGPA it will be very hard to evaluate your academic performance - please make sure to pay attention to that fact.



STEP18 GRADING SYSTEM

Please upload your document and click on the **Continue** button

below. **PLEASE NOTE: Only PDF-files are accepted.**

ONLINE APPLICATION[Help](#)[Support](#)

[Start of course](#)
[Select degree program](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)
[Higher Education Entrance Qualification / High School Diploma](#)
[Bachelor's Degree Certificate](#)
[Transcript of Records \(with the average grade\)](#)
[Supplementary Form](#)
[Cumulative Grade Point Average](#)
• **[Grading System](#)**
[Curriculum Vitae](#)
[Certificates of Additional Degrees and Transcripts of Records](#)
[Proof of English Language Skills](#)

Grading System

Please provide an explanation, certified by your university, of the grading and awarding system of your university, stating minimum pass marks / maximum achievable marks and how the Cumulative Grade Point Average (CGPA) is calculated from the marks.

You can skip this step if the explanation about your grading system is provided by your transcript of records.

Only PDF files are accepted!

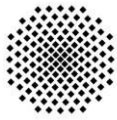
Further information is available via the following link:
<http://www.uni-stuttgart.de/infotech/>

Current document

Name	Type	Size [KB]	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, .pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. In case uploading is not possible now, you can upload this document subsequently (by 15.02.2022 at the



STEP19 CURRICULUM VITAE

Please upload your document and click on the **Continue** button below. **PLEASE NOTE: Only PDF-files are accepted.**

ONLINE APPLICATION[Help](#)[Support](#)

[Start of course](#)
[Select degree program](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)
[Higher Education Entrance Qualification / High School Diploma](#)
[Bachelor's Degree Certificate](#)
[Transcript of Records \(with the average grade\)](#)
[Supplementary Form](#)
[Cumulative Grade Point Average](#)
[Grading System](#)
• **Curriculum Vitae**
[Certificates of Additional Degrees and Transcripts of Records](#)
[Proof of English Language Skills](#)

Curriculum Vitae

Please upload your CV using the Europass-CV template.

Only PDF files are accepted!

Further information is available via the following link:
<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>

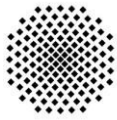
Current document

Name	Type	Size [KB]	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, .pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. In case uploading is not possible now, you can upload this document subsequently (by 15.02.2022 at the latest).

File No file selected.



STEP20 Certificates of Additional Degrees

Please upload your document and click on the **Continue** button below.

ONLINE APPLICATION[Help](#)[Support](#)

[Start of course](#)
[Select degree program](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)
[Higher Education Entrance Qualification / High School Diploma](#)
[Bachelor's Degree Certificate](#)
[Transcript of Records \(with the average grade\)](#)
[Supplementary Form](#)
[Cumulative Grade Point Average](#)
[Grading System](#)
[Curriculum Vitae](#)
• Certificates of Additional Degrees and Transcripts of Records
[Proof of English Language Skills](#)

Certificates of Additional Degrees and Transcripts of Records

Optional:

Please upload certificates and/or transcripts of records from additional studies/study degrees (e.g., Master's Degree).

Only PDF files are accepted.

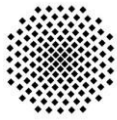
Current document

Name	Type	Size [KB]	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, .pdf), if the file format is not stated otherwise in the description above. The maximum file size is 5 MB. In case uploading is not possible now, you can upload this document subsequently (by 15.02.2022 at the latest).

File No file selected.



STEP21 Proof of English Language Skills

Please upload your document and click on the **Continue** button below.

ONLINE APPLICATION[Help](#)[Support](#)

[Start of course](#)
[Select degree program](#)
[Personal data](#)
[Correspondence address](#)
[Permanent home address](#)
[Higher education entrance qualification](#)
[Academic background](#)
[Higher Education Entrance](#)
[Qualification / High School Diploma](#)
[Bachelor's Degree Certificate](#)
[Transcript of Records \(with the average grade\)](#)
[Supplementary Form](#)
[Cumulative Grade Point Average](#)
[Grading System](#)
[Curriculum Vitae](#)
[Certificates of Additional Degrees and Transcripts of Records](#)
• **[Proof of English Language Skills](#)**

Proof of English Language Skills

Please provide certified proofs of your English proficiency (i.e. TOEFL or IELTS score report or equivalent). If your complete education has been conducted in English, an official certificate of your university is required confirming that the language of instruction is English. The document has to be provided at the time of enrolment, at the latest.

Please note: IELTS (Band 6.0) or TOEFL (score: 550 paper based, 213 computer based, 80 internet based).

It is not necessary to send the results directly via the TOEFL homepage with the University of Stuttgart Code. Please wait for your hardcopy or digital results for uploading.

Only PDF files are accepted!

Current document

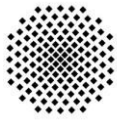
Name	Type	Size [KB]	Date
No document uploaded			

New document

Please upload your documents in one **single** PDF file (Portable Document Format, .pdf), if the file format is not stated otherwise in the description above. The maximum file size is 2 MB. In case uploading is not possible now, you can upload this document subsequently (by 15.02.2022 at the latest).

CancelPreview

BackContinue



STEP 22 ONLINE APPLICATION OVERVIEW

The overview screen shows all your entries as you scroll through the different sections

OVERVIEW - APPLICATION NUMBER: 1-00111069

PLEASE NOTE

This is just a preview for checking your application. Your application has not been submitted yet.

Please review all your entries thoroughly. If all is correct, mark the approval checkbox (at the bottom of the page) and click the SEND button to submit the application electronically.

Pleased note:
You will not be able to change any entries of an electronically submitted application. Besides you will not be able to issue a new application for the same study program!

Start of course

Wintersemester 2017/18
When applying, please consider the upper limit of

- max. 6 undergraduate programmes subject to NC for the first semester

If you exceed the upper limit with this application you may have to withdraw another application before you will be able to continue with this one.

Select degree program

Type of studies	Master programme
Intended degree	Master of Science
Degree program	Information Technology
Entrance semester	1 - Enrolment limitation (local)
Form of studies	Consecutive master program

☒ I have already studied at a university/college before.
☐ I have already applied once for the selected degree program at Uni Stuttgart within the last year.

Personal data

Academic degree in front of the name	First name	Ruth
	Last name, affix	
	Last name	Apple
	All first names	Ruth
Academic degree after the name		B.Sc.
	Date of birth	17.11.1989
	Gender	Female
	Place of birth	Bangalore
	Country of birth	India
	Maiden name	
	1st nationality	Belgium
	2nd nationality	Please select...

Correspondence address

Correspondence address (semester address)

c/o (if necessary)

Street and number Siddhartha College Road 2

Postal Code/City 520001 Vijayawada

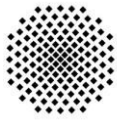
Country/State India

state, territory Andhra Pradesh

Telephone number

E-mail address apple.ruth.millenial@fantasy.de

☐ My correspondence address (during the semester) is identical with my permanent home address.



University of Stuttgart

Germany

Permanent home address

Home address

c/o (if necessary)

Street and number R&mn Rao Road 516

Postal Code/City 52001 Vijayawada

Country/State India

state/territory Andhra Pradesh

Higher education entrance qualification

Type General qualification for university entrance

a I Diplome van Secundaire Onderwijs

Date of certificate 09.09.2009

Average grade (GPA) 63%

Name of school Exemple1

Location of school Exemple2

Country of school Belgium

Region Antwerpen

Academic background

University/Subjects

Country of university Belgium

University Universiteit Antwerpen

max. 100 characters

Transcript of Records (with the average grade)

No document uploaded

Supplementary Form

No document uploaded

Cumulative Grade Point Average

No document uploaded

Grading System

No document uploaded

Curriculum Vitae

No document uploaded

Certificates of Additional Degrees and Transcripts of Records

No document uploaded

Proof of English Language Skills

No document uploaded

Confirmation

Please click **Back** in order to revise incorrect details. Check the box and click **Send** to transmit your application. After clicking **Send** no further correction of your details is possible any longer!

I hereby confirm that the given information is correct and complete. I agree to the processing of my personal data for the use in the administrative procedures at the University of Stuttgart. I am fully aware that any false information on my behalf can lead to an exclusion from admission and enrollment at the university.



STEP23 ONLINEAPPLICATIONCONFIRMATION

After your application has been submitted a confirmation will be shown on the screen. Please click on the **Continue** button below.

The screenshot shows a web interface titled "ONLINE APPLICATION". Inside the main content area, it says "Thank you for your application!" followed by "We will contact you via e-mail after verifying your data and documents." At the bottom left, there is a button labeled "List of applications". At the bottom right, there is a button labeled "Continue", which is circled in red.



STEP 24 ONLINE APPLICATION STATUS

On the screen it is shown that the application has been received. In addition, all of the necessary documents are listed with an icon indicating whether they have already been uploaded or not.

pple, Ruth, B.Sc.

Application - Status

Applicant number 2-00404387
Application number 1-00111069
Course of study Master of Science | Information Technology (1. FS)
Start of course Wintersemester 2017/18

< to "My Applications"

Submission of application

Status

received electronically
"Application documents": not checked yet.

Required documents (for admission)

Documents stated herein must be included in your application

- Higher Education Entrance Qualification / High School Diploma (Upload, alternativ: Upload respectively online ONLY)
- Bachelor's Degree Certificate (Upload, alternativ: Upload respectively online ONLY)
- Transcript of Records (with the average grade) (Upload, alternativ: Upload respectively online ONLY)
- Supplementary Form (Upload, alternativ: Upload respectively online ONLY)
- Cumulative Grade Point Average (Upload, alternativ: Upload respectively online ONLY)
- Grading System (Upload, alternativ: Upload respectively online ONLY)
- Curriculum Vitae (Upload, alternativ: Upload respectively online ONLY)
- Proof of English Language Skills (Upload, alternativ: Upload respectively online ONLY)

Documents stated herein may be included in your application

- Certificates of Additional Degrees and Transcripts of Records (Upload, alternativ: Upload respectively online ONLY)

If you have to submit requested documents at a later date, please use this cover sheet: [Cover sheet](#).

If you scroll down you can withdraw your application and can also see details of your admission

Please note: If you withdraw your application you will not be able to apply for the same course of study again

Withdraw application

Here you can withdraw your electronically submitted application.

After withdrawal of this application you will not be able to apply for the same course of study again!

You neither will be able to undo the withdrawal by yourself!

If you want to correct details about your application, please send an email referring to your application number and stating the information to be corrected to the Admissions Office of the University of Stuttgart (Studiensekretariat der Universität Stuttgart).

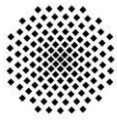
Admission

Details of the admission procedure

Course of study	Master of Science Information Technology - Entrance semester: 1 - Type of admission: Enrolment limitation (local)
Status	"Formal entry requirements": not checked yet. "Academic entry requirements": not checked yet. "Admission": not done yet.
Details	-

Study place offer

Enrollment



On the "My Applications"-screen you can see

- Date of the submission
- Admission status
- Study place offer
- Enrollment

My Applications						Operation
Applicant number: 2-00404387						Enter new application
Application number	Degree program	Submission of application	Admission	Study place offer	Enrollment	Operations
Wintersemester 2017/18						
1-00111069	Master of Science Information Technology ■ Entrance semester: 1 ■ Type of admission: Enrolment limitation (local)	📅 03.11.16	?	-	-	